



21 April 2014

FROM: Diane Coffill, NCNG SFPD, diane.l.coffill.civ@mail.mil
NC National Guard Joint Forces Headquarters

TO: NC National Guard Service Members & Civilian Spouses

SUBJECT: A request for assistance in the pilot testing of the DoD Individual & Community Readiness Inventory (ICRI)

Dear NC National Guard Service Members and Civilian Spouses:

We would appreciate your participation in a pilot test of the DoD ICRI. Sponsored by the Department of Defense, Military Community and Family Policy, Office of Family Policy, the ICRI is an online inventory tool for Active Duty, National Guard and Reserve Component personnel and Military Spouses for planning and monitoring Military Family readiness at the local and state level. You have the opportunity to complete this inventory from 21 April to 14 July 2014.

Your participation in the pilot test of this tool is voluntary, and the information that you provide is anonymous. However, it is important for the successful development of the tool that we have as many respondents participate as possible. Consequently, we would appreciate your support in helping us meet our goal of 100% participation rate.

We would also appreciate your comments on your experience in completing the tool. You will see a comment button on each page of the assessment for feedback regarding instructions or items that are confusing or unclear, as well as any items that you feel are unimportant or unnecessary. We are also interested in any items that you are surprised are not on the inventory that you think will assist in helping you or the development of military family readiness support services. At the end of the inventory, you will be asked a few specific questions about your experience in completing the ICRI and about the summary report of your individual results, including your recommendations for improvement.

This tool does not require special computer software, although you will need access to the Internet. If you do not have access at your home, most local libraries will have computers and internet access that you can use.

Remember, the ICRI is **a web-based assessment tool that takes only about 15 minutes to complete**. Please complete the assessment as soon as possible (the pilot test will end on July 14th).

FOR THE SERVICE MEMBER: you may access the ICRI by going to the following webpage: <https://secure.flyingbridge.net/icri-m/>. Once on this page you will be asked to enter an access code. **Please enter the following access code: M78FD3T**. You can copy and then paste the access code by highlighting the access code and hitting Ctrl C. To enter the access code, hit Ctrl V to paste the access code into the entry box on the website. You can also type the access code directly into the entry box. Please note that access codes do not use the letters "O" or "I" to avoid confusion with the numbers 0 and 1.

FOR THE MILITARY SPOUSE: you may access the ICRI by going to the following webpage: <https://secure.flyingbridge.net/icri-s/>. Once on this page you will be asked to enter an access code. **Please enter the following access code: S19M8RU**.

If you have any questions or need assistance, please e-mail me at diane.l.coffill.civ@mail.mil or call me at (800) 621-4136 Ext. 46324.

Thank you for your interest and support.

Sincerely,
Diane Coffill,
NCNG State Family Program Director